

**MINUTES OF REGULAR MEETING
BOARD OF SCHOOL DIRECTORS**

June 18, 2012

- CALL TO ORDER** Mr. John Hackworth, President, called the Regular Meeting of the Riverview Board of School Directors to order at 7:00 p.m., June 18, 2012 in the Library of the Riverview Junior Senior High School.
- VISITORS PRESENT** Heidi Dezayes – Plum-Oakmont Patch
Margaret DiNinno, Susan Erdeljac, Denise Gemellas, Rhoda Worf, Donald Worf, Tim Favo, Cathy Favo, Lori Ruggiero, Jen Clontz, Kristy Lape, Olympia Arthur, Linda Ewing, Rosalie Santoriello, Dana Schenle, Matt Schenle, Connie Lowe, Joanna Caruso, Sue Martin, Kristen Rapp, Jennifer Zemarel, Heidi Telin, Colleen DiRicco, Beth Funtal, Ann Marie Holot, Marion Carson, Michael McNally, Audrey DeLay, Taylor DeLay, Gina Santoriello
- ROLL CALL** Present: Members: Mrs. Ashbaugh, Mr. Kadylak, Dr. Loeffler, Dr. McClure, Mr. Tillman, Mrs. Tompa, Ms. Vitti and Mr. Hackworth; Ms. Ott, Solicitor; Dr. Erdeljac, Supt.; Mr. Thompson, Business Manager; Mrs. Tamburro, Recording Secretary
- MINUTES APPROVED** Mr. Hackworth presented the minutes of the Regular Meeting for May 21, 2012, the Public Budget Hearing for June 4, 2012, and the Study Session for June 11, 2012. Mr. Kadylak moved that the minutes be approved, and Mrs. Ashbaugh seconded the motion which passed unanimously. The minutes stand approved as presented.
- TREASURER’S REPORTS** Mr. Hackworth presented the Treasurer’s Report for May 2012. Dr. Loeffler moved that this report be accepted and filed for audit. Mr. Kadylak seconded the motion, which passed unanimously on roll call vote.
- TAX COLLECTOR’S REPORT** Mr. Hackworth presented the Verona Tax Collector’s Reports for April and May 2012. Mrs. Ashbaugh moved that the report be accepted and filed for audit. Ms. Vitti seconded the motion, which passed unanimously on roll call vote.
- PRESIDENT’S REMARKS** Mr. Hackworth recognized Dr. Charles Erdeljac for his past thirteen years of service and thanked him for his contribution to the District.
- HEARING OF CITIZENS** Mr. Tim Favo addressed the School District regarding TIF. There will be an open meeting on June 28 at the Oakmont Borough Chambers at 7:00 pm for those interested in attending. Mr. Favo also congratulated Dr. Erdeljac on his retirement.
- SUPERINTENDENT’S REPORT**
- 2012-2013 SCHOOL DISTRICT BUDGET ADOPTION** Upon the recommendation of the Superintendent, Mr. Kadylak moved that the Board adopt the 2012-13 Riverview School District Budget at a tax millage rate of 25.355 mills for a total of \$17,975,920.00 as listed below. The new budget represents a tax increase of .5686 mills.

RESOLVED, that the budget of the Riverview School District, Allegheny County, Pennsylvania, totaling \$17,975,920 and calling for 25.355 mills, is hereby adopted as the annual budget of the Riverview School District, Allegheny County, for the fiscal year beginning July 1, 2012.

BE IT FURTHER RESOLVED, that the Board of School Directors of the Riverview School District, Allegheny County, Pennsylvania, hereby authorizes the appropriation and expenditures of the funds as itemized in said budget during the fiscal year beginning July 1, 2012.

The necessary revenue for the same shall be provided by the estimated yield of one-half of the proceeds of a one percent earned income tax, under the authority of the Act of December 31, 1965 (P.L. 1257), Act 511, known as the "Local Tax Enabling Act", a revision of Act 481 of 1947, heretofore levied and assessed; the estimated yield of the proceeds of a one-half percent realty transfer tax levied and assessed pursuant by resolution enacted June 29, 1987; the proceeds of a local services tax of five dollars (\$5.00) pursuant to said Act of December 31, 1965, Act 511, heretofore levied and assessed; and by a school tax on real estate which is hereby levied and assessed at the rate of 25.355 (25.355) mills on the dollar on the total amount of the assessed valuation of all real property taxable for the school purposes in the Riverview School District, Allegheny County, Pennsylvania, or at the rate of twenty-five dollars and three hundred fifty-five thousandths of a cent (\$25.355) on each one thousand dollars (\$1,000.00) of market value.

The real estate taxes, aforesaid, may be paid by the taxpayer in three equal installments, and if so paid, shall become payable and shall be collected upon, or before, the following dates: first installment on August 31, 2012; second installment on October 31, 2012; and third installment on December 31, 2012; provided, however, that as to any installment which may become delinquent, a penalty of ten percent (10%) thereof shall be added and provided further that payment of the first installment by a taxpayer before the same becomes delinquent shall be conclusive evidence of his intention to pay his taxes on the installment plan as herein provided, his taxes shall become due and payable and be collected in accordance with and subject to the discount, penalties and interest as provided by existing laws.

The 2012-13 Riverview School District Budget will be available for public review at all school buildings, the Carnegie Library of Oakmont, the Riverview Senior Citizens' Center and the Central Office (701 Tenth Street) beginning July 1, 2012.

Mrs. Ashbaugh seconded the motion which passed unanimously.

**TAX COLLECTION
APPOINTMENTS**

Upon the recommendation of the Superintendent, Dr. Loeffler moved that the Board approve the appointment of all tax collectors and agencies as listed in items A and B below.

A. TAX COLLECTORS FOR REAL ESTATE TAX

It is hereby acknowledged that the appointed tax collector for the Borough of Verona, namely, Mr. Frank Thompson, shall be responsible for the collection of all real estate taxes with respect to collections from the Borough of Verona and that the commissions shall be paid in accordance with the schedule of commission rates adopted January, 2002, by the Riverview School District prior to the current term of office and that the elected tax collector for the Borough of Oakmont shall be responsible for the collection of all real estate taxes with respect to collections from the Borough of Oakmont and that the commissions shall be paid in accordance with the schedule of commission rates adopted January, 2002, by the Riverview School District prior to election to the current term of office.

It is further acknowledged that the surety bonds currently required and posted on behalf of the respective tax collectors, with respect to the aforesaid taxes, are to be continued through the school year 2012-13 in the amounts heretofore determined.

B. APPOINTMENT OF DELINQUENT TAX COLLECTOR FOR RIVERVIEW SCHOOL DISTRICT

RESOLVED, that Pennsylvania Municipal Service Company, a Pennsylvania corporation, be and is hereby appointed as Delinquent Tax Collector for the Borough of Oakmont and Borough of Verona for the school year 2012-2013 to collect any and all delinquent Section 679 and Act 511 Per Capita Taxes and any and all delinquent taxes levied upon real estate, from the collection of which the original tax collectors will be exonerated in accordance with the laws of the Commonwealth of Pennsylvania, including taxes for which liens have been filed in the Office of the Prothonotary of Allegheny County.

RESOLVED FURTHER, that the said Delinquent Tax Collector shall each furnish an appropriate corporate surety bond in the amount of Five Thousand Dollars (\$5,000.00), the premium for which shall be paid by the School District.

RESOLVED FURTHER, that the said Delinquent Tax Collector shall receive upon the collection of the said delinquent Per Capita Taxes and delinquent taxes levied upon real estate upon which liens have not been filed and have been filed in the Office of the Prothonotary of Allegheny County, commissions and fees set forth in the resolution approved in February 2008 and amended in April 2008.

Ms. Vitti seconded the motion which passed unanimously.

DEPOSITORIES

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the following depositories for 2012-13:

PNC Bank	Regular GF Depository and Investments
First Niagara	Wire Depositories and Investments

Mrs. Ashbaugh seconded the motion which passed unanimously.

**HOMESTEAD
EXCLUSION**

Upon the recommendation of the Superintendent, Mr. Kadylak moved that Board approve the following resolution:

RESOLVED, by the Board of School Directors of Riverview School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2012, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

Dr. McClure seconded the motion which passed unanimously.

**NOTICE OF DEMOTION
AND ATTENDANT RIGHTS**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board authorize and direct the Superintendent to give proper notice of demotion and attendant rights to those affected by the decline in enrollment and consequent reduction in staffing needs. Mr. Kadylak seconded the motion which passed unanimously.

**SCHOOL BOARD
SECRETARY AND
SCHOOL BOARD
TREASURER**

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve Mr. Frank Thompson as Riverview Board Secretary for 2012-2013; and, as required by Section 404 of the Public School Code, approval of Mrs. Linda Tamburro as Riverview Board Treasurer for 2012-2013. Dr. Loeffler seconded the motion which passed unanimously.

**FORBES ROAD CAREER
& TECHNOLOGY CTR. –
REVENUE ANTICIPATION
NOTE (2012-13)**

Upon the recommendation of the Superintendent, Dr. Loeffler moved that the Board approve the Riverview School District Certificate authorizing participation in the Forbes Road Career & Technology Center 2012-13 Revenue Anticipation Note in the amount of \$4,600,000.00. Ms. Vitti seconded the motion which passed unanimously.

**LEASE PURCHASE
AGREEMENT FOR
LAPTOP COMPUTERS**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the Lease Purchase Agreement No. 572DD406 between Hewlett-Packard Financial Services and the Riverview School District for 85 HP HP Mini 3115m laptop computers for a total price of \$75,352.32 for a lease term of 36 months. Ms. Vitti seconded the motion which passed unanimously.

**SUMMER CUSTODIAL
WORKERS**

Upon the recommendation of the Superintendent, Mr. Kadylak moved that the Board approve the following summer workers for summer cleaning tasks at our school buildings at the minimum wage rate of \$7.25 per hour:

John Connolly, Ryan Kearney, Ray Rogers, Taylor DeLay, Brandon Peluso
Erich Geppert, Jay Zangrille, April McKinney, Matt Connolly, Joe Kelly
and Tyler Champers (worked 6-11 through 6-13 and resigned)

Dr. Loeffler seconded the motion which passed unanimously.

**SUMMER WEBMASTER
WORK**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve twenty (20) hours of summer work at \$7.25 per hour for Elissa Miller to construct the new Riverview School District website as our Riverview

**MINUTES OF REGULAR MEETING
BOARD OF SCHOOL DIRECTORS**

June 18, 2012

School District Webmaster. Mr. Kadylak seconded the motion which passed unanimously.

RESIGNATION

Upon the recommendation of the Superintendent, Mr. Tillman moved that the Board approve, with regret, the resignation of Audrey Terebessy as a Riverview School District Class II Paraprofessional. Ms. Vitti seconded the motion which passed unanimously.

**PERFORMANCE
PROBATIONARY
PERIOD**

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the successful completion of the sixty (60) working day performance probationary period for William Craig effective May 31, 2012 according to the RSD/RESPA Collective Bargaining Agreement. Dr. McClure seconded the motion which passed unanimously.

**PROFESSIONAL
EMPLOYEE STATUS
CHANGE**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the recognition of "Professional Employee" status for the following employees with six semesters of satisfactory service as a Temporary Professional Employee:

<u>Name</u>	<u>Hire Date</u>	<u>Area</u>	<u>Effective</u>
Kristy Lape	8/25/2008	Elementary	6/18/2012
Augustine Della Sala	8/24/2009	Social Studies	6/18/2012

Mr. Kadylak seconded the motion which passed unanimously.

**SUMMER SESSION
SUPPLEMENTAL
POSITIONS**

Upon the recommendation of the Superintendent, Dr. Loeffler moved that the Board approve the following summer session supplemental positions:

Secondary Math	Alexandra Abbott
Elementary Targeted Assistance	Carolyn Cicero

Mr. Kadylak seconded the motion which passed unanimously.

**SUPPLEMENTAL
CONTRACTS**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the following supplemental contract positions for 2012-2013 according to the RSD/REA Collective Bargaining Agreement:

J. Dayhoff	Track Volunteer
R. O'Malley	Drama Club
J. Bertucci	Musical Director
W. Beebe	Football Volunteer
R. Galie	Basketball, Junior High Head Coach
M. Kowalski	Basketball, Junior High Assistant Coach
T. Wagner	Baseball Volunteer
B. Pegher	Ecology Club
P. Ostrowski	Cross Country Volunteer
B. Squires	Tennis, Boys Head Coach
M. O'Donnell	Cheerleaders, JV Coach

Ms. Vitti seconded the motion which passed unanimously.

**MINUTES OF REGULAR MEETING
BOARD OF SCHOOL DIRECTORS**

June 18, 2012

LEAVE Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve an Article XI, Section (b) leave for Erica George, Verner Elementary Teacher (Grade 4) effective August 20, 2012 through November 2, 2012. Dr. McClure seconded the motion which passed unanimously.

ACT 93 EVALUATIONS Upon the recommendation of the Superintendent, Mr. Tillman moved that the Board approve the confidential Act 93 Administrative Evaluations for 2011-12 and the subsequent compensation adjustments for 2012-13 according to the RSD Act 93 Plan. Ms. Vitti seconded the motion which passed unanimously.

CONTRACT APPROVAL Upon the recommendation of the Superintendent, Dr. Loeffler moved that the Board approve the contract between Associated Occupational Therapists, Inc. (AOT) and Riverview School District for Occupational Therapy Services for 2012-2015. Ms. Vitti seconded the motion which passed unanimously.

FOOTBALL BOOSTER GUIDELINES Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the Riverview School District Football Booster Guidelines according to RSD Policy 915. Mr. Tillman seconded the motion which passed unanimously.

RSD POLICY SECTIONS Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the THIRD AND FINAL READING of the RSD Policy Sections 000, 100, 200, 300, 600, 700, 800, and 900. Mrs. Ashbaugh seconded the motion which passed unanimously.

COMPETITIVE BID Upon the recommendation of the Superintendent, Mr. Kadylak moved that the Board approve the competitive bid for replacement of the cooler/freezer at Riverview Junior-Senior High School submitted by SS Kemp at a cost of \$81,488.00. Ms. Vitti seconded the motion which passed unanimously.

THE FOLLOWING BILLS WERE PRESENTED FOR PAYMENT BY MR THOMPSON:

Upon the recommendation of Mr. Thompson, Mr. Kadylak moved that the Board approve the following bills as listed:

General Fund Board Bills – June, 2012	\$264,720.65
General Fund Class A Bills– May 2012, June 2012	\$249,267.12
Payroll Wire Transfers Class A (5/11 & 5/25)	\$635,533.00
Food Service from Metz for May 2012	\$66,161.17

Mr. Tillman seconded the motion that passed unanimously on roll call vote.

EDUCATION Dr. Erdeljac reported that the summer targeted assistance programs have begun. The secondary math department met for their summer institute. Mrs. Black will report at the July 9 Study Session.

FORBES Dr. Loeffler commented on the grants applied for.

**MINUTES OF REGULAR MEETING
BOARD OF SCHOOL DIRECTORS**

June 18, 2012

LEGISLATIVE	Dr. Loeffler reported on Act 59 of 2012 which now establishes standards to prevent sudden cardiac arrest.
FINANCE	Mr. Kadylak wanted to thank everyone for passing the budget and also wanted to thank Dr. Erdeljac and Mr. Thompson for their work on the budget.
STUDENT LIFE	Mrs. Ashbaugh updated the Board on Riverside Park and the locker room renovation. In addition, she commented on how nice graduation was. The next Student Life Meeting will be held in September.
EASTERN AREA	No report
SOLICITOR'S REPORT	Ms. Ott commented on House Bill 2364.
HEARING OF CITIZENS	None
ADJOURNMENT	Mrs. Ashbaugh moved that the meeting be adjourned. Meeting adjourned at 7:50 pm.